



# SHAHEED BHAGAT SINGH COLLEGE

(UNIVERSITY OF DELHI)

Sheikh Sarai (Triveni) Phase-II, New Delhi-110017

## CHILDREN EDUCATION ALLOWANCE CLAIM FORM

Certified that the child/ children mentioned below in respect of whom reimbursement of tuition fee is claimed is/are wholly dependent upon me:-

Name of child : \_\_\_\_\_

Date of Birth : \_\_\_\_\_

School in which studying : \_\_\_\_\_

Class in which studying : \_\_\_\_\_

Monthly tuition fee actually paid : \_\_\_\_\_

Tuition fee paid from .....

to .....

Amount of Allowance claimed : \_\_\_\_\_

2. Certified that the tuition fee indicated against the child/each of the children had actually be paid by me vide certificate(s) from institution(s) attached.

3. Certified that:

i) My wife/husband is not Central/State Government employee.

ii) My wife/husband is Central/State Government employee and working

with.....but she will not claim children education allowance in respect of our child/children.

4. Certified that during the period covered by this claim, children attended the school (s) regularly and did not absent himself/themselves from the school without proper leave period exceeding one month.

5. Certified that I and my wife/husband have not claimed children's educational allowance in respect of the child/children mentioned above.

6. In the event of any change in the particulars given above which affect my eligibility for reimbursement of tuition fee. I undertake the same promptly and also to refund excess payment if any made.

Date: \_\_\_\_\_

Signature of Govt. Employee

Name \_\_\_\_\_

Designation \_\_\_\_\_

Department \_\_\_\_\_

**BONAFIDE CERTIFICATE FROM THE HEAD OF INSTITUTION/SCHOOL**

This is to certify that Master/Baby/Mr./Miss ..... Roll no..... Admission No  
..... Son of Shri/Smt. .... is a bonafide students of this school and studied  
in Class ..... during the financial year ..... and as per School records his/her date of birth is  
..... in words .....

This is to also certify that the above named child had studied in this school in the previous academic year  
.....

He/She bears a good moral character.

\*\*During the year Master/baby/Mr./Miss ..... had resided in the residential complex  
(Hostel) of the school and paid an amount of Rs..... toward boarding and lodging in the residential complex.

This Institution/School is affiliated recognized by ..... and the  
affiliation/recognition Number is .....

**Dated:** .....

**Place:** .....

**Signature Head of the Institution/School**

**(with Stamp and seal)**

\*\* (Strike out is not applicable)